

## **Sedbergh Parish Council, Finance Committee**

Minutes of Sedbergh Parish Council Finance Committee meeting, held Parish Council office, 72 Main Street, Sedbergh 6.15pm on Monday 10 November 2025

**Present:** Cllrs Arnold (Chair), Capstick, Brooks, Lancaster and the Clerk, Miss Hassam

### Part I

**1. Apologies**

All Members were present at the meeting.

**2. Declaration of Interests**

Item 5i) Requests for payments – Cllr Arnold

**3. Minutes of the Last Meeting held Monday 6 October 2025**

The minutes were agreed by those present and were signed, as a true record, by the Chairman Cllr Arnold.

**4. Financial Summary and Bank Reconciliation 2025 - 2026**

The Financial Summary for October 2025 had been circulated, along with the Bank reconciliation. The Bank Reconciliations for October 2025 were checked and found to be correct and signed by Cllrs Brooks and Capstick, including bank statements/summary of receipts/payments along with the list of online payments for approval (see Item 5). The PSDF statement for October had been received, and is included in the bank reconciliation for October.

**5. Receipts and Payments 2025 – 2026**

The up-to-date Receipts and Payments report for 2025/2026 had been circulated to all Members for their ongoing information/reference. The Clerk noted that she had lodged a query with the EV contractor in respect of units being used, and charged for, versus units credited for. The Clerk also noted that parking permit funds were due to be received this month.

- i) **Requests for payments November 2025 (attached)** Members resolved to approve all payments requested, including recent toilet repairs at Main Street and cleaning contractor, hedge cutting at the playing field and Remembrance wreath donation.

**6. Annual Budget 2026-2027**

The draft budget had been circulated (attached) and was reviewed by Members. It was resolved to defer final consideration until after the national budget announcement due later this month.

**7. Playpark – grant application**

The Clerk shared a draft grant application for funds to support the playpark project – Social Value Fund, Lune Gorge Project (National Highways). Members resolved that the Clerk should submit the draft application for general review and await further feedback. Cllr Arnold noted that he hopes to progress the planning application, along with the Clerk (including following up on a Biodiversity Net Gain (BNG) and landscaping report) as soon as practicable.

**8. Date of next meeting – Monday 8 December 2025 at 6.15pm. Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh.**

### Part II

In accordance with Standing Orders, it was proposed and resolved that the public should be excluded from the meeting, by reason of the confidential nature to be discussed, in relation to the following item:

**9. Annual contractor review (draft contracts to finalise)**

Main Street toilets contract – Members resolved to finalise the contract, in consultation with any application for the current contract advertisement.

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Parish Handy person contract – Members discussed the draft contract, and hope to amend as required, for signature by the appointed continuing contractor.

Grass cutting contract – Members noted that the grass cutting contract was scheduled for review at the November meeting, but was deferred for additional information/input. The Clerk will liaise with Cllr Longlands to draft the contract further, for final comment by Amenities early in 2026. Hopefully, this would allow adequate time to advertise and select a contractor prior to the 2026 growing season.