

## **Sedbergh Parish Council, Finance Committee**

Minutes of Sedbergh Parish Council Finance Committee meeting, held Parish Council office, 72 Main Street, Sedbergh on Monday 5<sup>th</sup> September 2022 at 5.30pm

### **Present:**

Cllrs Lancaster, Capstick, Brooks, Arnold and the Clerk, Miss Hassam

#### **1. Apologies**

All Members were present at the meeting.

#### **2. Declaration of Interests**

There were no Declarations of Interest for this meeting.

#### **3. Minutes of the Last Meeting held Monday 8<sup>th</sup> August 2022**

The minutes were agreed and signed, as a true record, by the Chairman Cllr Lancaster

#### **4. Financial Summary and Bank Reconciliation**

The Financial Summary for August 2022 had been circulated to Members and it was resolved that all payments (attached) were recommended for payment. However, £1171.20 for grass cutting, would require some further discussion/agreement by Members at Full Council due to a previously unknown increase in fees. The net figure saw an increase of £110.00 across grass cutting and verti drain for the period up to end of July 2022 (see Item 9 also, in respect of contract reviews). In addition, £1529.52 was recommended in respect of PAYE for Quarter Two, along with a replacement cheque for £9.90 (reported lost) outstanding from May. The Bank Reconciliation, for August 2022, was checked and found to be correct and signed by Cllrs Capstick and Brooks.

#### **5. Receipts and Payments 2022 - 2023**

The up-to-date financial report for 2022/2023 was circulated for information. Members noted that car park income was approx. 10% lower (August) than 2021.

- i) **General review of Budget 2022 – 2023**, this may require further adjustments, following the contractors' reviews (see Item 9).

#### **6. Grant Applications**

There were no Grant Applications.

#### **7. Playing field – update on potential pathway project, Howgill Lane**

Following the agreement of the playing field path project finances by Cumbria County Council, the Clerk had now also received confirmation of the additional works on the Highway. Following an unavoidable delay, the Contractor hoped to be on site week commencing 12<sup>th</sup> September 2022.

#### **8. Online Banking – future provision of banking arrangements**

- i) Final administrative tasks were required by the Chairman, prior to completion.

#### **9. Review of Contractors**

The Amenities Committee had met previously and considered the draft contract for the Parish Handyman/Gardener. Members had discussed the draft and some further details at Full Council on 11<sup>th</sup> August 2022 and the final draft will shortly be referred to the Contractor. In addition, Members will consider grass cutting/field maintenance as part of their ongoing general review of contracts (see Item 4).

#### **10. Electric Vehicle Charging – proposed installation, update on grants**

The Clerk confirmed that the Grant application had been submitted to The Energy Saving Trust (EST) for consideration for On-Street Residential Charge Point Scheme, Office of Zero Emission Vehicles (ORCS OZEV) at both Joss Lane and Loftus Hill car park.

#### **11. Date of next meeting – Monday 10<sup>th</sup> October at 5.30pm Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh.**