

Sedbergh Parish Council, Finance Committee

Minutes of Sedbergh Parish Council Finance Committee meeting, held Parish Council office, 72 Main Street, Sedbergh 6.15pm on Monday 12 January 2026

Present: Cllrs Arnold (Chair), Capstick, Lancaster, Brooks and the Clerk, Miss Hassam

1. Apologies

All Members were present at the meeting.

2. Declaration of Interests

There were no declarations of interest made at the meeting.

3. Minutes of the Last Meeting held Monday 8 December 2025

The minutes were agreed by those present and were signed, as a true record, by the Chairman Cllr Arnold.

4. Financial Summary and Bank Reconciliation 2025 - 2026

The Financial Summary for December 2025 had been circulated, along with the bank reconciliations for each account. Bank statements and summary of receipts and payments, along with a list of payments requested/known were also all checked and found to be correct. All relevant papers were signed by Cllrs Brooks and Capstick.

5. Receipts and Payments 2025 – 2026

The up-to-date Receipts and Payments report for 2025/2026 had been circulated to all Members for their ongoing information/reference. VAT for Quarter 3 (October to December 2025) was also noted £3756.11, and will be checked by Cllr Lancaster.

- i) **Requests for payments January 2026 (attached)** Members resolved to approve all payments requested, including coin sorter, tree relocation work at Queen's Garden (pending QG Committee confirmation at Full Council) and the annual accounting package. Cllrs Arnold and Lancaster will complete the dual authorisation of online payments.

6. Annual Budget 2026-2027

The draft budget had been additionally reviewed and accepted following previous discussions/review (attached). i) **Formal Precept to be confirmed ahead of submission to Westmorland and Furness Council (prior 31 January 2026)**. Following review of the Budget it was, therefore, resolved to recommend a formal Precept request £61998.40, as noted in the December 2025 minutes. This included the tax base adjustment (from 1217.0 to 1233.6). Band D equivalent (£50.26).

7. Date of next meeting – Monday 9 February 2026 at 6.15pm. Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh.